

**BOARD OF EDUCATION
DEPARTMENT OF HUMAN RESOURCES
18 SOUTH PERRY STREET
POUGHKEEPSIE, NEW YORK 12601**

INTERNAL

**RECRUITMENT BULLETIN # 22-23-59
SEPTEMBER 2022**

**INSTRUCTIONAL TECHNOLOGY LIAISON
POUGHKEEPSIE MIDDLE SCHOOL**

NOTICE OF POSITION

POSITION:

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of:

INSTRUCTIONAL TECHNOLOGY LIAISON - POUGHKEEPSIE MIDDLE SCHOOL

INSTRUCTIONAL TECHNOLOGY LIAISON:

Under the direction of the Director of Instructional Technology, the building level Instructional Technology Liaisons will work in collaboration with district staff to support the implementation of innovative instructional technology practices.

APPLICATION:

A letter of interest is required for consideration of appointment.

QUALIFICATIONS:

- Valid NYS Teacher Certificate applicable for elementary/secondary education.
- Significant experience using computers and other technologies for instructional purposes.
- Experience with assisting and teaching adults preferred.
- Member of PPSTA.

DUTIES INCLUDE:

- Working with administrators, teachers, and other staff in providing professional development in supporting the district's technology goals.
- Will engage in professional development opportunities to learn new technologies and turn-key to staff as needed.

- Instructs teachers in instructional skills and strategies and related topics during Superintendent's Conference Days, District Release activities, and at in-service activities outside of the teacher's work day.
- Monthly meetings with the Director of Instructional Technology and other ITL's to discuss best practices and new professional development ideas.
- Develops a learning community within the school to foster the implementation of best instructional practices through the use of the Teacher Center located at Poughkeepsie High School.
- Maintain activity reports and submit monthly to the Director of Instructional Technology.
- Attend required meetings.

APPOINTMENT:

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal interviews shall be conducted where appropriate.

START DATE: September 23, 2022

**FINAL DATE
FOR FILING:** September 21, 2022 or Until Filled

SALARY: In accordance with the PPSTA contract

**SEND INTEREST TO: Amy Carr, Director of Instructional Technology
acarr@poughkeepsieschools.org**

The Poughkeepsie City School District is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, religion, national origin, disability, age or marital status; nor does it apply any other arbitrary measure, which would tend to deprive persons of their constitutional rights.